

Edinburgh and Lothians Health Foundation Small Grants Assessment Criteria

| Criteria | Brief Description | 1 | 2 | 3 | 4 | 5 |
|----------|---|---|---|---|---|---|
| 1 | <p><u>Patient Benefit including defined project need</u></p> <p>Has the project been designed through available evidence and based on patient need or demand, are there clearly articulated benefits and defined beneficiaries, what is the importance and relevance of the issue and the strength of the idea addressing this issue. What impact does the applicant hope the project will have?</p> | | | | | |
| 2 | <p><u>Project Sustainability including evaluation</u></p> <p>What are the project outcomes or outputs and how do applicants plan to measure these to evaluate the project. Is it likely to produce suitable evidence on the project's impact? How will the outcomes / impact evidence be used to sustain the project benefits? Sharing it with other staff and/or through beneficiaries? Funding wise has consideration been given to how the project can be continued after funding comes to an end?</p> | | | | | |
| 3 | <p><u>Project Costs</u></p> <p>Assessors will be taking into account if the costs are appropriate for small grant funding and reasonable for the suggested specific costs, does this project rely solely on charitable funding or has other funding been sourced to supplement any charitable funding awarded. If requesting funding for a 3rd sector organisation to work with on the project, are the requested costs reasonable.</p> | | | | | |
| 4 | <p><u>Applicant eligibility and partnership working</u></p> <p>Is the applicant eligible to apply and if appropriate for the project idea, have they linked up with other relevant departments/services to maximise the project benefits and impact? If applying for funds to involve a 3rd sector organisation, does it look like there is a genuine partnership in place to produce the desired outcomes/benefits/impact?</p> | | | | | |

| Score | Meaning |
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| 1 | <p>Unacceptable response:</p> <ul style="list-style-type: none"> • none provided • demonstrating a significant misunderstanding of the question • not meeting the criteria even to a minimum extent |
| 2 | <p>Weak response:</p> <ul style="list-style-type: none"> • meeting certain aspects to a minimum extent but fails in others • little evidence of ability to meet or deliver to the proposed criteria |
| 3 | <p>Fair response as:</p> <ul style="list-style-type: none"> • meeting the majority but not all aspects of the criteria • adequate evidence of ability to meet or deliver to the proposed criteria |
| 4 | <p>Good response:</p> <ul style="list-style-type: none"> • meeting all aspects of the criteria • comprehensive, clear proposal demonstrating a good understanding of the criteria • clear evidence of ability to meet or deliver to the proposed criteria |
| 5 | <p>Response which exceeds criteria:</p> <ul style="list-style-type: none"> • Materially exceeding the criteria, through a creative or innovative response or where additional 'added value' areas have been identified • clear evidence of ability to exceed the proposed criteria |